

# JAMES GROUNDWATER SUSTAINABILITY AGENCY

BOARD OF DIRECTORS - REGULAR MEETING

## MINUTES January 21, 2021

### ATTENDANCE

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**DIRECTORS PRESENT:** (3)

RECLAMATION DISTRICT NO. 1606

Wm. Cory Carvalho, President

JAMES IRRIGATION DISTRICT

Salvador Parra, Jr.

Manny Amorelli, Executive Director

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**INTERESTED PARTIES PRESENT:**

None

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**DIRECTORS EXCUSED:** (1)

JAMES IRRIGATION DISTRICT

Micah Combs, Vice-President

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**PUBLIC/CONSULTANTS PRESENT:** (1)

JAMES IRRIGATION DISTRICT

Donna Hanneman, Executive Assistant

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**DIRECTORS ABSENT:** (1)

JAMES IRRIGATION DISTRICT

Robert Motte

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### **I. CALL TO ORDER**

A Regular Meeting of the Board of Directors of the JAMES GROUNDWATER SUSTAINABILITY AGENCY ("James GSA") was held Thursday, January 21, 2021, in the Agency office located at 8749 Ninth Street, San Joaquin, California. The meeting was called to order at 9:08 a.m., by President, Wm. Cory Carvalho. A quorum was at all times present and acting.

### **II. OTHER BUSINESS / PUBLIC COMMENTS**

A. PUBLIC COMMENTS

None.

B. ADDITIONS / CORRECTIONS TO THE AGENDA

There were no corrections/additions to the Agenda.

C. POTENTIAL CONFLICTS OF INTEREST (FPPC §87105)

Directors were given an opportunity to identify a potential conflict-of-interest with items appearing on the Agenda; none were reported.

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### D. ELECTION OF OFFICERS

M/S/C (S.PARRA / M.AMORELLI), to RE-ELECT WM. CORY CARVALHO as PRESIDENT.

AYES: 3 (S.Parra, M.Amorelli, W.Carvalho)

EXCUSED: 1 (M.Combs)

ABSENT: 1 (R.Motte)

M/S/C (W.CARVALHO / M.AMORELLI), to ELECT SAL PARRA, JR. as VICE-PRESIDENT (replacing Micah Combs).

AYES: 3 (W.Carvalho, M.Amorelli, S.Parra)

EXCUSED: 1 (M.Combs)

ABSENT: 1 (R.Motte)

### III. MINUTES

#### A. REGULAR MEETING: OCTOBER 15, 2020

M/S/C (S.PARRA / M.AMORELLI), to APPROVE as written.

AYES: 3 (S.Parra, M.Amorelli, W.Carvalho)

EXCUSED: 1 (M.Combs)

ABSENT: 1 (R.Motte)

#### B. SPECIAL MEETING: NOVEMBER 19, 2020

M/S/C (M.AMORELLI / S.PARRA), to APPROVE as written.

AYES: 3 (M.Amorelli, S.Parra, W.Carvalho)

EXCUSED: 1 (M.Combs)

ABSENT: 1 (R.Motte)

### IV. FINANCIAL REPORTS

In accordance with Water Code §24273, reports were presented by Mr. Amorelli as indicated.

#### A. ACCOUNTS PAYABLE

None reported.

#### B. INTERIM WARRANTS: OCTOBER 16, 2020-JANUARY 21, 2021 (Att.1)

M/S/C (S.PARRA / M.AMORELLI), to RATIFY/APPROVE Interim Warrants totaling \$5,568.00 PASSED by the following vote:

AYES: 3 (S.Parra, M.Amorelli, W.Carvalho)

EXCUSED: 1 (M.Combs)

ABSENT: 1 (R.Motte)

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C. CASH POSITION REPORT: DECEMBER 31, 2020

D. INCOME STATEMENTS (BUDGET-TO-ACTUAL) PERIOD ENDING: DECEMBER 31, 2020

E. QUARTERLY REPORT OF FINANCIAL INVESTMENTS-PERIOD ENDING: DECEMBER 31 , 2020  
(Gov. Code §53646)

### V. DIRECTORS' REPORTS

None.

### VI. EXECUTIVE DIRECTOR'S REPORT

- ▶ CONSULTING SERVICES - Mr. Amorelli reported James ID has contracted with Sarah Woolf, WaterWise, for consulting services to assist him with various functions during his transition period.

### VII. REPORT ITEMS

None.

### VIII. ACTION ITEMS

A. PUBLIC RECORDS ACT IMPLEMENTATION POLICY (01/21/2021)  
M/S/C (S.PARRA / M.AMORELLI), to RE-APPROVE THE PUBLIC RECORDS ACT IMPLEMENTATION POLICY AS ADOPTED UNDER RESOLUTION 2019-01 ON JANUARY 17, 2019 (no change). (Att.2)

AYES: 3 (S.Parra, M.Amorelli, W.Carvalho)

EXCUSED: 1 (M.Combs)

ABSENT: 1 (R.Motte)

B. RECORD RETENTION POLICY & SCHEDULE (01/21/2021)  
M/S/C (S.PARRA / M.AMORELLI), to RE-APPROVE RESOLUTION 2019-02 ADOPTING RECORD RETENTION POLICY & SCHEDULE AS ADOPTED JANUARY 17, 2019 (no change). (Att.3)

AYES: 3 (S.Parra, M.Amorelli, W.Carvalho)

EXCUSED: 1 (M.Combs)

ABSENT: 1 (R.Motte)

C. INVESTMENT POLICY (01/21/2021)  
M/S/C (S.PARRA / M.AMORELLI), to RE-APPROVE RESOLUTION 2019-04 ESTABLISHING 2019 INVESTMENT POLICY AS ADOPTED JANUARY 17, 2019 (no change). (Att.4)

AYES: 3 (S.Parra, M.Amorelli, W.Carvalho)

EXCUSED: 1 (M.Combs)

ABSENT: 1 (R.Motte)

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- D. RESERVE POLICY (01/21/2021)  
M/S/C (S.PARRA / M.AMORELLI), to RE-APPROVE RESERVE POLICY AS ADOPTED UNDER RESOLUTION 2019-05 ON JANUARY 17, 2019 (no change). (Att.5)

AYES: 3 (S.Parra, M.Amorelli, W.Carvalho)  
EXCUSED: 1 (M.Combs)  
ABSENT: 1 (R.Motte)

- E. FISCAL BUDGET: MARCH 1, 2021-FEBRUARY 28, 2022 (Att.6)  
M/S/C (M.AMORELLI / S.PARRA), to APPROVE THE 2021-2022 FISCAL BUDGET as presented.

AYES: 3 (M.Amorelli, S.Parra, W.Carvalho)  
EXCUSED: 1 (M.Combs)  
ABSENT: 1 (R.Motte)

ALTHOUGH THE FOLLOWING CLOSED SESSION ITEMS WERE LISTED ON THE AGENDA, MR. AMORELLI INDICATED THERE WAS NOT AN IMMEDIATE NEED TO DISCUSS THEM AT THIS TIME. THE BOARD PROCEEDED TO ADJOURNMENT.

- IX. CLOSED SESSION: GOVERNMENT CODE §54956.9 - CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

2 CASES

- X. CLOSED SESSION: GOVERNMENT CODE §54956.9 - CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

- A. AS DEFENDANT: 1 CASE

1. MCMULLIN AREA GROUNDWATER SUSTAINABILITY AGENCY VS. JAMES IRRIGATION DISTRICT; JAMES GROUNDWATER SUSTAINABILITY AGENCY  
Fresno County Superior Court Case No. 20CECGT00507

- XI. REPORT ON ACTIONS TAKEN DURING CLOSED SESSION

Closed Session was not held.

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### XII. ADJOURN

There being no further business to come before the Board, M/S/C (M.AMORELLI/S.PARRA), to ADJOURN the meeting at 9:25 a.m., until the next Regular Meeting scheduled for Thursday, April 15, 2021.

**AYES:** 3 (M.Amorelli, S.Parra, W.Carvalho)

**EXCUSED:** 1 (M.Combs)

**ABSENT:** 1 (R.Motte)

RECORDED BY:

APPROVED BY:

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Donna Y. Hanneman , Executive Assistant  
JAMES IRRIGATION DISTRICT

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Wm. Cory Carvalho, President  
JAMES GROUNDWATER SUSTAINABILITY AGENCY

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Manny Amorelli, Executive Director  
JAMES GROUNDWATER SUSTAINABILITY AGENCY

### ATTACHMENTS:

1. Accounts Payable / Interim Warrants: October 16, 2020-January 21, 2021, \$5,568.00
2. Resolution 2019-01 Public Records Act Implementation Policy, Re-approved January 21, 2021
3. Resolution 2019-02 Adopting Record Retention Policy & Schedule, Re-approved January 21, 2021
4. Resolution 2019-04 Establishing 2019 Investment Policy, Re-approved January 21, 2021
5. Resolution 2019-05 Reserve Policy, Re-approved January 21, 2021
6. Fiscal Budget: March 1, 2021 - February 28, 2022, Approved January 21, 2021